



**-VACANCY NOTICE-**

**POSTING PERIOD: January 7<sup>th</sup>, 2019**

Applications are being accepted for the position listed below during the Posting Period and beyond if not filled within 2 weeks of the end of the posting date.

**POSITION:** Day Habilitation Aide

**PROGRAM:** Day and Employment Services

**WHEN:** Immediate

**FLSA STATUS/CALENDAR:** Non-Exempt – Full Time

**DESCRIPTION:**

Under the general supervision of the Day Habilitation Instructor, the Day Habilitation Aide will assist with the programming established for individuals on site and during community activities.

**RESPONSIBILITIES:**

- Maintains required OPWDD recordkeeping by maintaining accurate and complete records as required by laws, policies, and administrative regulations.
- Provides assistance with swim instruction.
- Required to drive agency vehicle to provide transportation for participants to volunteer placements and activities throughout the program day.
- Participate in the development and instruction of habilitative outcomes.
- Assist with community integration, ensuring safety of each program participant.
- Create opportunities for and facilitate peer socialization.
- Attend habilitative reviews as needed.
- Assist with personal hygiene needs of program participants, as needed.

**QUALIFICATIONS:**

High School Degree required with at least an Associate's Degree preferred. Must be computer literate. Must be able to lift, push and pull 50 pounds. Must have the ability to become an agency approved driver. Must be SCIP certified or have the ability to be certified and maintain annual SCIP certification.

***Please send cover letters and resumes to:***

***employment@holychildhood.org***

Holy Childhood is an Equal Opportunity Employer and does not discriminate on the basis of race, age, color, religion, gender, gender status, marital status, veteran status, national origin, or any other characteristic protected by law.

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*Our mission is to prepare children and adults with developmental disabilities for maximum independence and integration in the community through individualized programs and services, in keeping with the philosophy and vision of our founders. We are dedicated to serving our people in an atmosphere of dignity and compassion.*