



**-VACANCY NOTICE-**

**POSTING PERIOD: 1/29/2018 – 2/12/2018**

Applications are being accepted for the position listed below during the Posting Period and beyond if not filled within 2 weeks of the end of the posting date.

**POSITION: Special Education Teacher – Secondary Level**

**PROGRAM: School Program**

**WHEN: Immediate**

**FLSA STATUS: Exempt**

**DESCRIPTION:** Under the supervision of the School Program Director is responsible for planning and delivering educational services to students of the High School Program.

**RESPONSIBILITIES:**

- Assist in the scheduling of homeroom, academic, and special classes
- Develop lesson plans and activities based on common core standards addressed within academic activities for academic and social growth.
- Evaluate and assess the academic and social skills of students
- Follow the IEP for students assigned to their classroom
- Report progress to parents and CSE's as required
- Collect, analyze and report using data collection processes
- Supervise para-professionals and/or volunteers assigned to work in their classroom
- Attend and/or facilitate staff and in-service meetings as appropriate
- Work as a team with all related service staff
- Must demonstrate sensitivity to and respect for the diverse cultural backgrounds and practices of the students, staff and families of Holy Childhood.
- Perform other duties that may be assigned.

**QUALIFICATIONS:**

Bachelor degree in Special Education with NYS Certification required. Master's degree, Grades 7-12 Special Education Certification and three (3) years of teaching experience is preferred. Must be competent and proficient with current technological methods and must have excellent communication, organizational and facilitation skills.

***Please send cover letters and resumes to:***

Human Resources; Holy Childhood; 100 Groton Parkway; Rochester, NY 14623; (585) 359-3710;  
employment@holychildhood.org

The School of the Holy Childhood is an Equal Opportunity Employer and does not discriminate on the basis of race, age, color, religion, marital status, gender, gender status, veteran status, national origin, or any other characteristic protected by law.

---

*Our mission is to prepare children and adults with developmental disabilities for maximum independence and integration in the community through individualized programs and services, in keeping with the philosophy and vision of our founders. We are dedicated to serving our people in an atmosphere of dignity and compassion.*