



Job Description

JOB TITLE: Speech Language Pathologist
REPORTS TO: School Program Director
HOURS/STATUS: Full-time position, 5 days per week, 75 hours per pay period
START DATE: January 2025
SALARY RANGE: \$30.02- \$35.02

JOB SUMMARY

Under the direction and supervision of the School Program Director, the Speech Pathologist will provide individual and group speech services as outlined on the Individual Education Plan.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Provide Speech and Language therapy, both individual and group, as stated on the current IEP. Therapy includes, but is not limited to the following: language, pragmatic and social skills, fluency, aural rehabilitation, articulation/oral motor and augmentative communication. Keep formal documentation of consultation services both for Direct and Indirect Services
- Maintain mandated documentation including Medicaid Reimbursement Program, daily billing, daily progress notes, quarterly reports, evaluations, case reviews/treatment coordination paperwork.
- Complete speech and language evaluations every three years for those students attending the Children's Program.
- Complete annual hearing screenings and provide follow-up and provide aural rehabilitation services to targeted students.
- Complete individual Augmentative Assessments and compile the necessary information to recommend the level and the type of assistive technology needed.
- Responsible for troubleshooting and programming Augmentative devices and preparing visual materials for individual and classroom use.
- Collaborate and assist in the development of the IEP including annual speech-language goals and objectives to the Committee on Special Education.
- Attend student team meetings, parent-teacher conferences, annual transition planning meetings for those students on caseload. Attend School Program and Department and agency wide meetings.
- Provide guidance and professional training to other staff concerning therapy carry-over and consistency for those students or consumers in need.
- Provide parent education and training concerning speech-language therapy, use of visuals and augmentative devices used at home and in the community.
- Provide mentorship and oversight, when required, to Speech Therapists and in accordance with Medicaid requirements.
- Provide student teacher supervision and to provide Clinical Fellowship Year (CFY) supervision upon request.
- Make appropriate referrals to related professionals when necessary.
- Provide an efficient system for addressing the needs of students and implementing individualized interventions, including intensive interventions as needed. Able to utilize positive school-wide, classroom, and small-group behavioral supports.
- Assist in the development of and participate in staff education programs.
- Additional duties as assigned

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. Candidates for this position will have: the ability to demonstrate and provide examples of continuous personal development and improvement; excellent communication skills (verbal and written); Problem solving skills, strong organizational skills and the ability to effectively manage multiple tasks/projects.

EDUCATION AND/OR EXPERIENCE

Master of Education or Science in Speech Language Pathology (required). Current NYS license. Certificate of Clinical Competence from the American Speech-Language and Hearing Association (ASHA) preferred. Previous experience working with children/adults with Developmental Disabilities is preferred. Knowledge of basic sign language preferred.

EQUAL OPPORTUNITY EMPLOYER

The Rochester School of the Holy Childhood, Inc., does not discriminate on the basis of an individual's actual or perceived race, color, creed, religion, religious practice, national origin, ethnic background, sex (including pregnancy, childbirth, or related medical conditions), gender identity or expression, sexual orientation (the term "sexual orientation" means heterosexuality, homosexuality, bisexuality, or asexuality), political affiliation, age, marital status, military status, veteran status, disability, domestic violence victim status, arrest or conviction record, genetic information, health condition, or any other basis prohibited by New York state and/or federal non-discrimination laws in its programs and activities.

ACKNOWLEDGMENT FOR RECEIPT OF JOB DESCRIPTION

I have read this job description and completely understand the job duties and responsibilities. I am able to perform the essential functions as outlined with or without reasonable accommodation. I understand that future performance evaluations are based on my ability to perform the duties and responsibilities to the satisfaction of my immediate supervisor. I have had the opportunity to discuss questions that I may have prior to signing this form.

Employee Signature

Date